

Town of Haysi
Minutes of Regular Town Council Meeting
June 2, 2015 @ 7:00 p.m.

On June 2, 2015, the regular meeting of the Haysi Town Council was held in the Council Chambers of the Haysi Town Hall Municipal Building located at 322 Main Street, Haysi, Virginia.

The following members were present:

PRESENT: Mayor Larry D. Yates

Council Members:

Michael Harris

Barry Whitt

Tim Wallace

Susan Tiller

William "Billy" Counts

ABSENT: Vice Mayor Rocky Wood

ITEMS # I, II, & III

The meeting was called to order by Mayor Larry D. Yates at 7:00 p.m., and the Invocation was held by Council Member Tim Wallace and the Pledge of Allegiance was recited.

ITEM # IV - APPROVAL OF THE AGENDA

At this time Mayor Yates asked the Council to add Haysi Police Department "Purchase Order for Shield Technology" under New Business to the agenda. Motion was made by Council Member Billy Counts seconded by Council Member Barry Whitt to approve the agenda as amended. Let the record show the motion on the floor passed unanimously by verbal voting.

ITEM #V - PUBLIC COMMENT

None.

ITEM # VI - APPROVAL OF MINUTES

Prior to the meeting council had received for consideration of approval a copy of the following prepared minutes:

- May 5, 2015 Regular Town Council Meeting

•
Motion was made by Council Member Susan Tiller and seconded by Council Member Barry Whitt to approve the minutes of the May 5, 2015 Regular Town Council Meeting as presented. Let the record show the motion on the floor passed unanimously by verbal voting.

ITEM # VII – FINANCIAL REPORT

At this time the council was presented for approval the following:

- May 1, 2015 through May 27, 2015 Financial Report listing: beginning balance, revenue, expenditures and ending balance.
- May 1, 2015 through May 27, 2015 itemized listing of expenditures including checks # 12776-12805 & deposits
- May 1, 2015 through May 27, 2015 Profit & Loss Report
- Current payables to date for review

Motion was made by Council Member Barry Whitt seconded by Council Member Billy Counts to approve the financial report. Let the record show the motion on the floor was passed unanimously by verbal voting.

ITEM # VIII - NEW BUSINESS

Audit Report from Tamara Greear, Thrower, Blanton, & Associates, P.C.

Mayor Yates welcomed Tamara Greear to present the Audit Report. Mayor Yates gave copies of the Audit Report to the Town Council before the meeting began. Mrs. Greear read the paragraph under the heading “Opinions” on page four. She said that the town received a clean opinion on the report and that was an accomplishment for a small entity. Mrs. Greear moved to page six, “Evaluation of Internal Controls.” She informed the Town Council that the only way to change that portion of the report is to hire more people where separation of duties can be implemented. Mrs. Greear said that there was a deficiency due to lack of staff and more than one set of eyes looking at the financials helps. An example of the positive changes in internal controls was the review of the accounts payables at the monthly meetings. Mrs. Greear gave a summary of page nine “Statement of Net Position” and pointed out that it contained mostly assets. She also gave a summary of page ten and said that it was the best budget comparison tool as it detailed the amounts of expenses, grant money, and the tax base needed for the budget. She advised that page eleven contained the same numbers in a different format. She explained that page twelve covered the town’s cash basis and summarized the difference in expense versus capital. Mrs. Greear explained that page twenty-two began the VRS portion of the Audit Report and page thirty-two contained the “Funded Ratio”, which is a tool that could be used to predict the VRS

rate. She advised the Town Council that VRS will be presented as a debt next year and that change the town's position financially including how grantors and loan agencies look at applications. Mrs. Greear welcomed any questions that the Town Council wanted to ask her. Mayor Yates pointed out the improvement in the compensated absences on page twenty-two and thanked her for the report.

Haysi Police Department "Purchase Order for Shield Technology"

Assistant Chief Edwards explained that the Haysi Police Department pays around \$2,000 each year for software support to submit 599 Fund reports to the State Police, so he had researched and received quotes for 19 different companies in an effort to lower the cost to the town. Assistant Chief Edwards suggest that the town consider Shield Technology Corporation's software because it is easy to use and although the cost is normally \$5,000 up front; Assistant Chief Edwards negotiated with the company to pay \$2,500 in July of 2016 and \$2,500 plus the \$375 software support charge in July of 2017. The savings would be around \$1,600 each year following and the support charge, which is 15% of the purchase price has not increased for their company in ten years. Council Member Michael Harris asked if there was a cost to switch. Assistant Chief Edwards said there was no cost to switch. Council Member Michael Harris asked if there would be a fee or penalty from the current software company that the town uses. Assistant Chief Edwards said that there would not be since the town owned the software. Mayor Yates asked Assistant Chief Edwards to confirm that there was no maintenance fee for the first year. Assistant Chief Edwards confirmed that was correct. Council Member Barry Whitt asked if the town would own the new software. Assistant Chief Edwards explained that the town would own the software, but must pay a maintenance fee for updates, etc. and Shield Technology Corporation was found to have the lowest maintenance fee across the state. Mayor Yates asked about data conversion. Assistant Chief Edwards said that the town would still have access to the old information on Southern Software, so there would not be a need for data conversion. Mayor Yates asked how long the data need to be kept. Assistant Chief Edwards replied three to five years. Mayor Yates asked what would happen if assistance was required from the current software company. Assistant Chief Edwards said it would probably result in a "hefty bill." Mayor Yates said that the current company was a good company, but expensive. Assistant Chief Edwards said that he has only had to pull old reports "maybe twice" since he has been employed with the town. Mayor Yates asked if other departments used the Shield Technology Corporation software. Assistant Chief Edwards said that nineteen other departments use the software, the closest being Pulaski. Mayor Yates asked if he recommended Shield Technology Corporation's software. Assistant Chief Edwards said that he did. Council Member Susan Tiller asked if the town would save any money by paying the full purchase price in July 2016. Assistant Chief Edwards said the town would not because the price would remain the same. Motion was made by Council Member Susan Tiller seconded by Council Member Tim Wallace to change to Shield Technology Corporation for RMS software. Let the record show the motion on the floor was passed unanimously by verbal voting.

ITEM # IX – OLD BUSINESS

Police Department Monthly Report-Assistant Chief Bobby Edwards (See Attachment)

Assistant Chief Edwards reported forty-five calls for the month of May and briefly described some of the calls on the May Monthly Report. The calls included a fire set in three different places on an overlook at the Breaks during the Prom, juveniles playing chicken with a train while drunk, crowd control and underage drinking at the Kiwanis (an ABC agent was called to investigate and 15 were charged with underage drinking), a missing person from Centennial Heights, a woman nailed her door shut and held a man hostage with a knife, a meth arrest, a false allegation of abuse for custody of children, Officer Wallace tazed someone during a pursuit, and problems with children at Sandlick Elementary School. Assistant Chief Edwards clarified that the meth arrest Officer Wallace assisted with on May 15, in front of Jones and Counts Pharmacy was not a vehicle lab, but a large possession of meth. Assistant Chief Edwards reported that the ATV sold on GOVdeals.com. The auction had fifty-four bids and the winner was a man from Mississippi for \$1,350.00. The total paid to the town was around \$1,140 and the town had around \$250 invested in it. Assistant Chief Edwards also explained that he purchased a radio at a lower price than expected of \$225 and it was already installed in Trooper Matthew Deel's vehicle. Assistant Chief Edwards said that there was one full day and two half days of school remaining for this year.

Draft of the 2015-2016 Budget

Mayor Yates asked for any questions or comments about the budget. Motion was made by Council Member Billy Counts seconded by Council Member Barry Whitt to approve the 2015-2016 Budget. Let the record show the motion on the floor was passed unanimously by verbal voting.

Community Development Block Grant – Streetscape Project

Mayor Yates said that he was trying up loose ends on the project. Mayor Yates advised that he was working on a bank transfer for the final payment to Elk Knob and ordering the street lights.

ITEM # X - MAYOR COMMENTS

Mayor Yates reported the following:

- Mayor Yates mentioned that the Haysi Partners Fish Fry Fundraiser was a success.
- The Heart of Appalachia meeting was held at the Haysi Town with Delegate Terry Kilgore and Jackie Stump from the Department of Housing and Community Development attending.

- Mayor Yates said that several board members from various organizations had visited Haysi in the past weeks.
- Mayor Yates mentioned the Environmental Study for the Coalfield's Expressway on VDOT's website.
- Mayor Yates advised that the SRRA Board was making progress on the ATV trails. They are currently working on easements and a problem near Superior Fabrication for the Route 80 crossing with proper line of sight for traffic. Land Owners have until the end of June to give their comments on the map they were sent.
- Mayor Yates told everyone that the town's Flower Program is in place.

Council Member Barry Whitt asked if the new elementary school would be located in Haysi. Mayor Yates said that the negotiations with the property owners seemed to be moving forward to his knowledge. Mayor Yates advised that he did not have any new information on the Haysi High School building. The building will transfer from the Dickenson County School Board to the Dickenson County Board of Supervisors. Council Member Barry Whitt asked if Mayor Yates had talked to the Dickenson County Board of Supervisors about the building. Mayor Yates confirmed that he had talked to them, however he said that everything was preliminary. The Board of Supervisors will be required to hold a public hearing to discuss the matter openly.

- Mayor Yates reminded everyone that Trails Day is Saturday.
- Mayor Yates said that the Mountains of Music Homecoming Guides were available to everyone to take home, hand out to others, and promote to the community.

ITEM # XI - COUNCIL COMMENTS

None.

ITEM # XII - ADJOURNMENT

There being no other business to be brought before the Council, a motion was made by Council Member Susan Tiller seconded by Council Member Barry Whitt to adjourn the meeting. Let the record show the motion was passed unanimously by verbal voting and the meeting was adjourned.

Larry D. Yates, Mayor

Attest:

Clerk